

## **DESARROLLO ORGANIZACIONAL Y RECURSOS HUMANOS**

## INFRASTRUCTURE MANAGER

Administrative managerial position, responsible for establishing the networking environment by designing system configuration, directing system installation, defining documenting, and enforcing systems standards.

#### MAIN RESPONSIBILITIES

- Develops, maintains and supports technical infrastructure, communications infrastructure, hardware and system components
- Performs and supervises installation, maintenance and support of software/hardware
- Ensures that support to users is consistently efficient and effective
- Configures, debugs and supports multiple infrastructure platforms
- Performs high level root-cause analysis for service interruption and recovery; creates preventing measures
- Provides advice on project cost, design concepts or design changes
- Documents design specifications, installation instructions and any other systems-related information
- Verifies stability, interoperability, portability, security, scalability of the systems architecture
- Evaluates current or emerging technologies to consider factors such as cost, portability, compatibility or usability
- Provides technical guidance or support for the systems development or troubleshooting
- Monitors system operation to detect potential problems

# **CANDIDATE PROFILE**

- Bachelor degree in Computer Science, Electrical/Computer Engineering, or related field, Minimum 3-years-experience supervising infrastructure teams
- Supervisory skills and experience, required
- Demonstrated knowledge of advanced networking practices with 5-8 years of experience
- Minimum 5-years-experience across multiple operating systems, server environments, and PC LAN /WAN / Wi-Fi networks including Windows, and LINUX
- Minimum 3-years-experience within Firewall environments, administering Cisco Network switches and routers, required
- Prior experience working with Cyber Security
- Knowledge of Microsoft server and desktop technologies including experience with Windows Server 2008/2012/2016 and Windows 7/10
- Knowledge of Windows Active Directory, TCP/IP, DHCP, DNS, Group Policy and other fundamental Windows and Network technologies
- Demonstrated knowledge of ITIL Foundation service model concept
- Extensive knowledge of the development process, including specific documentation and quality assurance.
- Proven project management experience
- Ability to communicate in an understandable and professional manner, both written and verbal.
- Ability to communicate complex information to non-technical users, including management, is also essential.
- Ability and experience documenting configuration/ upgrades procedures, incident and problem resolution associated with network hardware/software and operating systems, among others
- Strong organizational skills and ability to operate in a fast-moving environment that at times requires quick response to high profile system outages



## **DESARROLLO ORGANIZACIONAL Y RECURSOS HUMANOS**

- Fully bilingual (Spanish and English)
- Dynamic, creative, team player, and business oriented person, with a proven successful professional history in these competencies

Persons interested in applying for this position must submit their resume, together with a written intention expression, on or before September 21, 2018, through the following e-mail, or mailing address:

convocatorias@sagrado.edu

Organizational Development and Human Resources Universidad del Sagrado Corazón P O Box 12383 San Juan PR 00914-0383

Equal Employment Opportunity and Affirmative Action Employe (M/F/Disabled/Veteran)